

#### Courtesy translation of the admission announcement in DR 2072/2025 issued on 23/06/2025

#### THE RECTOR

#### On a proposal from the Head of Education and Student Affairs Division

- HAVING REGARD TO the Decree by the Ministry of Education, University and Research of 22nd October 2004 n° 270 containing "Amendments to regulations containing standards concerning the didactic autonomy of universities, approved by Decree from the Minister of University and Scientific and Technological Research n° 509 of 3rd November 1999";
- HAVING REGARD TO the Statutes of the University of Milano-Bicocca issued by Rectoral Decree n° 0010332 on 3rd March 2015;
- HAVING REGARD TO the Didactic Regulations of Milano-Bicocca issued by Rectoral Decree n° 3260/2023 on 29<sup>th</sup> September 2023, modified by Rectoral Decree n°4135/2023 on 28<sup>Th</sup> November 2023;
- HAVING REGARD TO the "Regulations for University Postgraduate Programmes and Graduate Training of the Bicocca Academy", issued by Rectoral Decree n° 2951/2023 on 8<sup>th</sup> September 2023;
- HAVING REGARD TO the approval of the Postgraduate Programmes by the Bicocca Academy Council on 26<sup>th</sup> March 2025;
- HAVING REGARD TO the approval of the Postgraduate Programmes by the relevant structures for the first semester of the academic year 2025/2026;
- HAVING REGARD TO the favourable opinion expressed by the Academic Senate on 4<sup>th</sup> June 2025;
- HAVING REGARD TO the resolution of approval by the Board of Directors dated 17<sup>th</sup> June 2025;
- GIVEN THAT the proposing Manager attests to the legality and legitimacy of this measure;

#### DECREES

For the reasons set out in the preamble, which are deemed to be reproduced here in full:

#### ltem 1

#### Running the Postgraduate Programmes

The following **Postgraduate Programmes** shall be run at the University of Milano-Bicocca for **the first semester** of the Academic year 2025-2026:

#### ECONOMICS AND LAW AREA

- First level Postgraduate Programme in "Business Administration" (ENGLISH)
  - First level Postgraduate Programme in "Data Management for Clinical Research" (ITALIAN)
- First level Postgraduate Programme in "Management of Public Services, Utilities and Mobility" (ITALIAN)



- First level Postgraduate Programme in "Profession for Sustainability. Law, Finance and Management (SiLFiM)" (ITALIAN or ENGLISH, according to single classes)
- First level Postgraduate Programme in "M3 Marketing Management" (ITALIAN)
- First level Postgraduate Programme in "Management for the Development of Human Capital. Innovative Mindset for Leading People" (ITALIAN)
- First level Postgraduate Programme in "Management and Entrepreneurship Leading Digital and Sustainable Innovation" (ENGLISH)
- First level Postgraduate Programme in "Sport Management and events" (ITALIAN)
- First level Postgraduate Programme in "MTSM Tourism Strategy & Management" (ITALIAN)
- Second level Postgraduate Programme in "Food & Foodways: Agri-Food practises and policies" (ITALIAN)
- Second level Postgraduate Programme in "Executive Programme in Accounting and Tax Corporate Law" (ITALIAN)

#### **HEALTHCARE AREA**

- First level Postgraduate Programme in "Osteopathic Expertises" (ITALIAN)
- First level Postgraduate Programme in "Positioning and Management of Vascular Access Devices" (ITALIAN)
- First level Postgraduate Programme in "Intensive and Critical Care Nursing" (ITALIAN)
- Second level Postgraduate Programme in "Nutrition and Applied Dietetics ADA" (ITALIAN)
- Second level Postgraduate Programme in "Executive master in Rare diseases, clinical galenic formulations and pharmacy of services" (ITALIAN)
- Second level Postgraduate Programme in "Health economics and outcomes research (HEOR)" (ITALIAN)
- Second level Postgraduate Programme in "Transplant Medicine And Advanced Hepatology"-master inter-Universities (ITALIAN)
- Second level Postgraduate Programme in "Research and Preclinical and Clinical Development of Drugs" (ITALIAN or ENGLISH, according to single classes)

#### **SOCIAL- HUMANITIES AREA**

- First level Postgraduate Programme in "Deviance, the Justice System and Social Services" (ITALIAN)
- First level Postgraduate Programme in "Clinical Sexology" (ITALIAN AND/OR ENGLISH)

Information regarding the number of places available, requirements for access, the dates and methods of admission and enrolment, the fees to be paid and any subsidies, the period in which the courses are held and any other specific indications for each individual **postgraduate programme** are contained in the **forms attached to this decree** (hereinafter referred to as **"attached forms" or "individual form"**), of which they form an integral part.

All the information related to the educational objectives, the teaching organization, venues and didactic plans of postgraduate programmes are available in the individual regulations, which can be found on the University website at the following link <u>https://academy.unimib.it/en-gb</u>

#### Item 2

#### **General Admission Requirements**

The admission requirements for each course are indicated in the **<u>attached forms</u>**.

Simultaneous enrolment in a Postgraduate Programme and in another course of study held at this or other Universities is permitted within the limits established by the DM n. 930 of 29 July 2022 (for more information, you can check the link <u>https://www.unimib.it/servizi/studenti-e-laureati/segreterie-studenti/contemporanea-iscrizione-</u>



#### <u>due-corsi-studio</u>. On the other hand it is not permitted the enrolment in a Postgraduate Programme to researchers employed in universities who hold an "assegno di ricerca" (research grants).

Applications for admission to Postgraduate Programmes (with the exception of those specifically aimed at graduates in <u>Medicine and Surgery or Dentistry or in the qualifying Health Professions</u>) can be submitted also by undergraduates who, <u>in Italy</u>, obtain a qualification required for access by the first graduation session following the start of teaching activities and who, on the date of the selection procedures for admission, are only lacking the activities required for the final examination.

In case of admission, such students will be able to register on condition of meeting the deadlines stated, and undertaking to convey the award of the qualification that grants access in a timely manner through self-certification (notary deed) to be sent to this address <u>carriere.academy@unimib.it</u>.

If they do not obtain the qualification required for access to the postgraduate programme by the deadline stated above, they will <u>lose</u> their student status and, therefore, will not be able to continue attending or obtain certification. There <u>will also be no refund</u> of enrolment fees paid.

Undergraduates who are admitted on a conditional basis will be able to compete for any economic benefits, but they will be able to take advantage of them only after they have completed their postgraduate programmes. Therefore, any facilities to cover the partial or total first or second instalment will not constitute exemption from payment of the same, but will be paid at the end of the course, after obtaining the qualification.

For postgraduate programmes aimed specifically for graduates in Medicine and Surgery or Dentistry or in the qualifying Health Professions, the deadline for obtaining the required qualification shall be the date of the admission application stated for each postgraduate programme on the attached forms (see Item 4).

Only for courses in the medical or health sector, which include clinical, diagnostic and/or instrumental activities on patients in the training programme, only those who are in <u>possession of a professional qualification</u> may be admitted.

#### Item 3

## Financial Benefits for Candidates with Disabilities under Art. 3 par. 1 of Law n° 104/92 or With Disabilities Equal to or Greater than 66%

A total exemption from payment of enrolment fees is provided (except for a selection contribution of € 100.00 and the reimbursement of stamp duty) for one or more candidates with disabilities, whose disability is recognised under Art. 3, paragraph 1, of the Law of 5th February 1992, n. 104, or with a disability equal to or greater than 66%, who have passed the selection procedures provided by the chosen postgraduate programme and are usefully placed in the admission list, provided that the minimum number of students regularly paying the registration fee to the Postgraduate Programme is reached.

#### Item 4

Submission of Applications for Admission

Applications for admission must be submitted starting from the day after the date of this Decree and mandatorily by the deadline for applications for admission stated for each postgraduate programme on the attached forms.



Candidates must submit their **application on-line** at <u>www.unimib.it</u> by selecting *"log in to...<u>Online Student</u>* <u>*Registry*</u>".

Candidates not yet registered in the system must first *register* their personal data and then access the system (*login*) with their personal credentials.

Candidates who are already registered will have to *log in* directly using their personal credentials.

Candidates, after *logging in*, will have to select "admission" and choose the Postgraduate Programme that is of interest.

Where applicable, the approach (Students or Listeners) should be chosen.

#### N.B.

It is <u>compulsory to include a **copy of an identity document** and a **passport photo** in bitmap or jpeg <u>digital format</u> with a resolution of at least 300x400 pixels. The passport photo must show only the face in the foreground and must be on a light and/or uniform background; the face must be in a frontal view and not covered by hair or clothing such as dark glasses or scarves; it will not be possible to accept panoramic photos taken from a distance, nor group photos or photos in which other people are present, cut-outs, drawings, caricatures or passport photos that are too dark.</u>

#### N.B.B.

### In the on-line procedure only the admission qualification required by the postgraduate programme of interest should be entered, even if higher qualifications are held.

#### 1. CANDIDATES WITH QUALIFICATIONS OBTAINED IN ITALY

To complete the process, candidates with a qualification obtained in Italy must upload:

- A signed curriculum vitae and details of studies;
- any other qualifications (see also the attached forms).

#### 2. CANDIDATES WITH FOREIGN QUALIFICATIONS

To complete the process, candidates with foreign qualifications will have to upload:

- A signed curriculum vitae and details of studies;
- Documents or qualifications specifically required by the master programmes in the single attached forms;
- A copy of the academic qualification<sup>1</sup> and, , if available at the time of application, the Declaration of Value (DDV) issued by an Italian Embassy or Consulate or a Statement of Comparability issued by an ENIC-NARIC Centre(i.e. the CIMEA statement of comparability);
- Diploma Supplement if the academic qualification is issued by an EU Higher Education Institution;
- a transcript of records;
- Any other documents and qualifications useful for the evaluation;
- translation in Italian or English if the qualification documents are issued in a vehicular language.

<sup>&</sup>lt;sup>1</sup> European students can submit a self-certification, in Italian or English, in place of a copy of their qualification. All European or non-European citizens can also use <u>the Automatic Recognition Database – Italy (ARDI) service</u>, in place of the declaration of value on site and the attestation of comparability, which describes the main qualifications of the countries that signed the Lisbon Convention and suggests a level correspondence with Italian qualifications..



PLEASE NOTE: Non-European candidates, resident abroad, who must take part in admission tests for which physical presence in Italy is required, must apply to the diplomatic-consular Representation for a short-stay visa for study purposes; subsequently, upon presentation of documentation transmitted to the Representation by this University, certifying that they have passed the selection tests, the Representation itself will issue the candidate with a new entry visa for study/university purposes with validity related to that of the course, after taking the aforementioned tests and returning to their own country.

At the end of the procedure candidates must print and pay the pre-filled PagoPA payment slip for the amount of € 100.00, by the deadline for admission applications indicated for each postgraduate programme in the attached forms, on pain of exclusion from the selection process.

Listeners are not required to pay the amount of € 100.00 for admission to selection tests.

Payments with PagoPA can be made using 3 methods:

- 1. By printing the payment slip, which can be paid at any payment service provider belonging to the PagoPA circuit (e.g. banks, newsagents, etc. **N.B. not at the post office**);
- By paying on-line: using the appropriate link on your <u>Online Student Registry</u> profile you can access the online payment function that will show all the payment service providers in the PagoPA system (possible methods include debiting current accounts and paying by credit card);
- 3. For banks using the CBILL system, the interbank code or <u>SIA code</u> is: 1G192.

## N.B.: payments made using the University Badge and the internet banking service linked to your Badge (Scrigno) will be exempt from payment fees.

PagoPA slips are personal and must be made out to the candidate. The pre-filled PagoPA slip can be printed directly from the Payments page in the Reserved Area of the *Online Student Registry*. The procedure is entirely on-line, and no forms will be sent to your home.

If payment is to be made by third parties (e.g. companies, institutions, etc.) other than the applicant, they may request the issue of a debit note by sending an e-mail to <u>carriere.academy@unimib.it</u> specifying their company name and VAT number, in order to enable the issue of a PagoPA payment slip with the correct addressee, or they can directly provide for a bank transfer to the bank account, only and exclusively in case of foreign current accounts, in the name of:

Università degli Studi di Milano-Bicocca – Piazza dell'Ateneo Nuovo, 1 – 20126 Milan, at: Banca Popolare di Sondrio - Agency n° 29 Bicocca - Piazza della Trivulziana, 6 - 20126 Milan IBAN IT87 K056 9601 6280 0000 0200 X71 SWIFT CODE (for transfers from abroad) POSOIT22XXX **Reason for Payment:** Reason Code: **65;** First and Last Name; Postgraduate Programme Title

#### Only and exclusively payments from foreign current accounts can be made in one of the following ways:

- **by Credit Card by accessing the site <u>https://pagofacile.popso.it/en/web/guest/spontaneo</u> Select the following fields:** 

Organisation UNIV. STUDI MILANO - BICOCCA



Payment Reason Code: see indication on individual form Please complete the following fields: Reason: Name, Surname, Admission to selection "Postgraduate Programme Title" Amount: € 100.00

- by bank transfer to a bank account made out to:

Università degli Studi di Milano-Bicocca – Piazza dell'Ateneo Nuovo, 1 – 20126 Milan, at: Banca Popolare di Sondrio - Agency n° 29 Bicocca - Piazza della Trivulziana, 6 - 20126 Milan IBAN IT87 K056 9601 6280 0000 0200 X71 SWIFT CODE (for transfers from abroad) POSOIT22XXX **Reason for Payment:** Reason Code: **65;** First and Last Name; Postgraduate Programme Title

## In all cases of payment other than PagoPA, a receipt must be sent to the following email address carriere.academy@unimib.it.

Failure to participate in the selection tests does not entitle anyone to a refund of fees paid.

In case of admission to the Postgraduate Programme, the amount paid will form an advance on the first instalment of the enrolment fee.

In case of exclusion (failure to appear at the selection, non-admission or eligibility without repêchage), or failure to complete registration, the fee paid will not be refunded.

#### Any changes to the selection deadlines will be communicated via notice on the University website.

#### \*\*\*\*\*\*

#### University Technical Administrative Staff(PTA)- free partecipation

The University of Milan-Bicocca offers its technical-administrative staff the opportunity to enroll free of charge (net of the expected 48€ stamp duties for regular students,32€ stamp duties for Listeners and enrolled to single classes) in some University Masters, Specialization Courses and University Training Courses; the courses adhering to the initiative are indicated in the attached forms. The free places offered to PTA are meant to be as exceeding the maximum number of students indicated in the forms attached.

Under no circumstances will applications for admission be free of charge by the University PTA to a Masters for which the facilitation is not explicitly provided for in the attached forms be accepted.

The technical administrative staff of the University are invited to view the requirements set by the Administration in order to participate in the initiative on the Intranet - <u>MyPTA</u> page dedicated to PTA Training and Organizational Development; always on the dedicated <u>MyPTA</u> page, you can find information about the presentation of the application for admission and the general rules for participation in the Courses.



The University of Milan-Bicocca adheres to the training project "PA 110 e lode", an initiative that enhances skills for Public Employees presented by the Department of Public Function. A memorandum of understanding with the Ministry of Public Administration has been signed to promote and encourage the enrollment of Public Employees to degree programmes offered by the University.

Please check the attached forms to know which Masters programmes have joined the initiative. Adhering Masters have destined to public employees a reserve of overquotas positions, providing for the recognition of a 15% discount on the registration fee (net of the selection fee of € 100.00, stamp duty and insurance).

Candidates must submit their **application on-line** at <u>www.unimib.it</u> by selecting *"log in to...<u>Online Student</u> Registry"*.

All Masters candidates participating in the "PA 110 e lode" project must select on the online procedure page "Choice of category administrative and disability aids and SLD" one of the two proposals from the drop-down menu "Administrative category": Public Administration Employees or Ordinary Positions.

After the selection, in case of enrolment, Public Administration Employees will be asked to provide information about the Public Office where they are employed.

For other information relating to the application for admission to the Masters programmes as participants to the Project "PA 110 e lode", please see the previous Item 4.

#### Item 5

#### Support Services for Candidates with Disabilities (DIS) or Specific Learning Disorders (SLD)

Candidates with disabilities (DIS) or with Specific Learning Disorders (DSA) may request the specific support defined by current regulations, in order to take the selection tests, if any.

To this end, interested parties are required to formulate their request during the admission procedure and to <u>attach</u> <u>documentation</u> attesting to their disability (*civil invalidity or certificate of disability*) or specific learning disorder to allow the University to evaluate the request and organise the service accordingly.

The certificate of disability must be:

- either issued by INPS, under Law n° 118 of 30th March 1971 (civil invalidity)
- or issued by the territorial public health authority, under Law n° 104/92 as amended(*disability certificate*)

The diagnosis of DSA must:

- meet the criteria of the Consensus Conference (2011);
- report the condition codes, the explicit description of the DSA in question, and contain the information necessary to understand its individual characteristics with indications of areas of strength and weakness;
- it must also have been issued by national health facilities or institutions or professionals accredited by the Regions and not more than 3 years old if performed before the age of majority of the candidate (Art. 3 Law n° 170/2010 and subsequent State-Regions Agreement of 24/07/2012).

## Failure to submit documentation on-line by the deadline specified in this call (see the attached forms) will not entitle an applicant to use the requested media.

No later than the day before the examination date, candidates will receive an email from the University Service for Students with Disabilities and DSA at the email address provided when registering for the selection, with confirmation of the services run and all logistical and organizational information.



In the case of accompaniment and/or tutoring, the communication will also contain an indication of the place where to meet with personnel in charge.

Users are required to communicate any cancellation of service(s) of accompaniment and/or tutoring by sending written notice to this address <u>info.binclusion@unimib.it</u>.

In case of admission to the course, in order to benefit from the services provided by the specific University Regulations, it will be necessary (during the enrolment process) to make an appointment with the University Service for Students with disabilities and DSA in order to assess any types of support available on the basis of possibilities and availability of logistics / timing (these services are available from Monday to Friday, from 08.00 to 19:00).

Item 6 Selection for Admission

The publication of the selection date on the <u>attached forms</u> shall constitute notice for all purposes. <u>No communication</u> <u>shall be sent to any individual candidates.</u>

In order to participate in the selection, where the evaluation of qualifications alone is not provided, candidates must present a valid identity document, preferably the same one stated on the application form.

The selection committee shall be appointed by the Scientific Committee of the Postgraduate Programme.

For the evaluation of qualifications obtained abroad, the Selection Committee will declare their equivalence for <u>the sole</u> <u>purpose of admission to the Postgraduate Programme.</u>

#### Item 7 Admission Ranking

Candidates shall be admitted to Postgraduate Programmes according to the order in the ranking list that will be published on the dates stated on the **attached forms**, up to the number of available places.

In the event of a tie, younger persons shall be preferred.

Admission rankings will be available on the University website, On **the page related to each postgraduate programme**, at the link <u>https://academy.unimib.it/en-gb</u>

ATTENTION: the publication of the ranking list on the website shall be the only communication tool used.

No communication shall be sent to any individual candidates.

Item 8

#### **Registration Procedures and Payment of Fees**

<u>Admitted candidates</u>, **both Students and Listeners**, must register starting from the day of publication of the ranking list and strictly **within the deadline for registration indicated in the** <u>attached forms</u>, as specified below.



- a) Access the <u>Online Student Registry</u> and submit the on-line enrolment application by selecting "enrolment in courses with planned access";
- b) for candidates requesting the benefits provided for in art.3 only, upload the disability certification art.3 c.1 L.104/92/disability equal to or greater than 66%;
- c) Make payment of the first instalment of the enrolment fee (or any reimbursement of expenses), the amount of which is stated on the individual form, using the <u>pre-filled PagoPA slip</u> which must be downloaded from the <u>Online Student Registry</u> (The enrolment fee includes the cost of issuing the original postgraduate programme diploma, stamp duty and insurance coverage). For methods of payment in Italy, see Item 4.
- d) For non-EU candidates only, send a copy or scan of the valid visa/residence permit for enrollment to <u>carriere.academy@unimib.it</u>

#### Candidates who have not completed their enrolment by the above deadline will lose their rights.

In this case another candidate will take over, according to the order of the ranking, who will be contacted by <u>e-mail, at</u> the e-mail address communicated at the time of application.

Incomplete applications will not be accepted.

In the case where the course is not held, any contributions already paid will be refunded, except for bank charges, in accordance with the regulations in force at the University.

In case of withdrawal of a participant before the completion of 25% of the training activity, the next excluded participant can take over. Withdrawal does not entitle anyone to a refund of fees paid.

#### The due date for the second instalment is indicated in the attached forms.

#### \*\*\*\*\*\*

#### International Candidates who need an entry visa to come to Italy

All international extra-EU candidates who need an entry visa to come to Italy must fill in a pre-enrollment application on the portal <u>https://www.universitaly.it</u>

Please consult the information available on the university website (<u>https://en.unimib.it/study/information-international-students</u>)

\*\*\*\*\*

#### Item 9 Listeners

The <u>attached forms</u> indicate the possible availability of listener places. Deadlines for submitting the application form and for the subsequent enrolment are stated on the individual forms and apply to all types of candidates (Students and Listeners). The procedures are described in Items 4 and 8 of this call.

For listeners, no fee is required to register for the selection.



If the enrolment as listener does not provide for the payment of a specific fee, the reimbursement of stamp duty and insurance costs will have to be paid using a special pre-filled PagoPA slip.

Listeners are not given any CFU (University Educational Credits) and, those who attend at least 75% of the activities planned, have a certificate of attendance issued. Internship activities are not provided for listeners.

Listeners will be notified by e-mail on how to collect their certificate (by appointment) or by registered mail with return receipt and will be required to collect the certificate within ninety days of receipt of the e-mail.

#### Item 10 Individual Modules

The <u>attached forms</u> state the possible availability of places for enrolment in individual courses, with the same requirements necessary for access to the Postgraduate Programme.

It is possible to enrol in individual courses for a maximum of 30 CFU in total.

Admission to individual courses does not require a selection procedure, except for checking the admission requirements are held.

An **application form for enrolment** in individual courses (downloadable from the site <u>https://www.unimib.it/sites/default/files/2022-06/a1mafopmd.iscr .corsisingolimaster01.pdf</u>) must be **sent** to the email address <u>carriere.academy@unimib.it</u> starting from the day after the date of this Decree and strictly **within the deadline stated on the <u>attached forms</u>.** 

The application form must be accompanied by a <u>copy of an identity document and a passport photo</u> in jpeg or bitmap format with a resolution of at least 300X400 pixels (the passport photo must show only the face in the foreground and must be on a light and/or uniform background, the face must be in a frontal view and not covered by hair or clothing such as dark glasses or scarves; it will not be possible to accept panoramic photos taken from a distance, nor group photos or photos in which other people are present, cut-outs, drawings, caricatures or passport photos that are too dark).

## Applications for enrolment in individual courses will be accepted **on a first-come first-served basis** until all available places have been filled.

Subsequently, a pre-filled PagoPA slip will be issued for payment of enrolment fees, including stamp duty and insurance costs. Interested students will be notified so that they can print the payment slip directly from their personal page at the <u>Online Student Registry</u>.

Applications for enrolment in individual courses will be considered regularised only after payment of the pre-filled PagoPA slip, which must be made by the day before the start of the Postgraduate Programme.

Incomplete applications will not be accepted.

Once the verification tests scheduled at the end of the individual modules have been passed, students will be notified by email on how to collect the certificate (by appointment or by registered mail) and will be required to collect the certificate within ninety days of receipt of the email.



#### Item 11 Compulsory Attendance, Internship and Award of the Degree

Attendance at the Postgraduate Programme classes is compulsory.

Internship activities provided under the Postgraduate Programme's course plan are organised under the responsibility of the Scientific Committee, by agreement with the host institutions and taking into account the interests of the students.

For students who are already employed, there is a possibility to perform Project Work within their employment context, in order to actively experience the contents learned during the course. This activity shall be defined by agreement between the Scientific Committee, the employer and the student.

With proof of attendance equal to or greater than 75% of the hours of activity for the postgraduate programme and passing all the tests and the final examination, a minimum of 60 CFU (University Educational Credits) will be awarded, corresponding to 1500 hours of total commitment (training activities provided by the curriculum for each course, integrated with a commitment to be reserved for study and personal preparation) and the First- or Second-Level Postgraduate Programme degree will be awarded.

Unless otherwise provided for in the case of a specific postgraduate programme, the diploma is normally sent to the address of residence indicated by the student by the Training and Student Services Area within approximately 6 months of obtaining the degree.

#### ltem 12

#### University Web-mail, Multi-service Card, Diploma Request and Customer Satisfaction

At the end of enrolment procedures, each student shall be assigned, together with his/her registration number, an email address (University web-mail) <u>nomeutente@campus.unimib.it</u> which can be accessed with the same user name and password used to access the on-line student registry. The University web-mail is the official communication tool between students and the University.

Students who are not already in possession of one will be issued with a Banca Popolare di Sondrio Multi-service Card (badge): information can be found at the following link <u>https://www.unimib.it/servizi/service-desk/account-e-servizi-accesso/badge-ateneo</u>

The University provides each student with a number of IT services (e.g. access to the WiFi network, eLearning platforms, Online Student Registry, etc.): the relevant information can be found at the following link <a href="https://www.unimib.it/servizi/service-desk">https://www.unimib.it/servizi/service-desk</a>.

Enrolled students, in order to access the final examination, will have to perform the <u>application</u> procedure for <u>"Award</u> <u>of Diploma"</u> through the <u>Online Student Registry</u>. This procedure will require the mandatory completion of a satisfaction questionnaire on the postgraduate programme attended. The AlmaLaurea Questionnaire is designed to collect an evaluation of postgraduate programmes and allows you to take advantage of the services of the Job Placement-AlmaLaurea Portal (insertion of CV with visibility for institutions / companies, consulting job offers and extracurricular internships, and participation in events, etc..).



#### Forfeiture of Benefits and Grounds for Exclusion

Under Art. 75 of Legislative Decree 445/2000, if the Administration discovers, based on appropriate checks, that statements made by the candidate are untrue, he/she shall forfeit any benefits deriving from any measure issued based on them.

The University Administration accepts no responsibility for the case of loss of communications, due to inaccurate statements of residence and address on the part of the candidate, to lack of or late communication of the changes of the same, nor for any postal or telegraphic misunderstandings not attributable to the fault of the Administration itself.

#### Item 14 Processing of Personal Data

The University undertakes to keep information provided by candidates confidential: all data will be processed in accordance with Legislative Decree no. 196 of 2003 (Personal Data Protection Code) as amended and extended, in addition to EU Regulation 2016/679 (General Data Protection Regulation or, more briefly, GDPR).

Detailed information can be found on the relevant page of the University website <u>https://www.unimib.it/privacy</u>

#### Item 15

#### Person in Charge of Proceedings

In accordance with law no. 241 of 7th August 1990 as amended, the person responsible for the procedure is Ms Mara Bonaldo - Head of the Postgraduate Education Office, Education and Student Affairs Division. For information, interested parties can contact the Postgraduate Education Office (email carriere.academy@unimib.it).

#### THE RECTOR

Prof. Giovanna lannantuoni Digitally signed in accordance with Art. 24 of Legislative Decree 82/05

U.O.R.: Training and Student Services Area Person in Charge of proceedings: Mara Bonaldo File dealt with by the Postgraduate Education Office



NB: only the information sheets for programmes delivered, or partially delivered, in English are translated into English. For masters programmes delivered in Italian, please refer to the public announcement in Italian.

# AREA of ECONOMICS AND LAW



Course Type	First Level Postgraduate Programme	
Course Title	BUSINESS ADMINISTRATION	
Proposing Body	School of Economics and Statistics	
	Department of Business and Law	
Director / Chair of the	Paola Saracino	
Scientific Committee		
The Scientific Committee	Alessandro Capocchi - Department of Business and Law	
	Silvio Modina - Department of Business and Law	
	Roberta Provasi - Department of Business and Law	
	Claudio Mariani - KPMG	
	Maurizio Lonati - PWC	
Organising Secretariat:	Department of Business and Law Building U7 3rd floor room 3037	
	Tel: +39 0264483162	
	Email for information mba@unimib.it _	
Teaching methods	Blend/mixed mode	
-	Teaching activities, whilst taking place in the classroom, thanks to available technologies	
	can also be accessed remotely in a synchronous and interactive way. Some lessons can	
	only be delivered via WebConference in synchronous mode at late afternoon during the	
	week.	
Language of delivery	English	
Start date and Duration	28 <sup>th</sup> November 2025 - duration 17 months	
Available places	maximum number: 33 - minimum number: 10	
Admission Requirements	Bachelor's Degree or Degree under regulations in force prior to Ministerial Decree	
	509/99 or University Diploma or single-cycle Masters Degree or equivalent.	
Candidate Fee	€ 100.00 (one hundred euros)	
Enrolment Fees	€ 6,500.00 (five thousand five hundred euros)	
(including Candidate Fee)	This amount shall be paid in accordance with the following procedures and deadlines:	
	1. € 100.00 on submission of an application for admission;	
	<ol> <li>€ 3,150.00 upon registration;</li> <li>€ 3,250.00 by 28<sup>th</sup> February 2026:</li> </ol>	
	3. € 3,250.00 by 28 <sup>th</sup> February 2026: Payment Reason Code (foreigners only): FIRST LEVEL POSTGRADUATE PROGRAMME	
Free place for Bicocca TA	There are also n. 1 free place reserved for permanent or fixed-term PTA employees of	



	possession of the requirements indicated by the Administration at the webpage
	- MyPTA, are invited to report the submission of the application to
	carriere.academy@unimib.it, and in cc to formazione.pta@unimib.it, attaching the
	authorization of their manager. (see item 4 of this announcement)
Application Deadline	24 <sup>th</sup> October 2025
Selection	Date: 3 <sup>rd</sup> November 2025, h. 2.30 pm
	Location: School of Economics and Statistics - Building U7 - Via Bicocca degli Arcimboldi
	8 (it can also be held remotely)
	Terms: assessment of curriculum vitae and studies and motivational interview
Publication of Ranking List	From 11 <sup>th</sup> November 2025
Closing Date for Enrollment	18 <sup>th</sup> November 2025
Listeners	Available places: 2
	Admission Requirements: Non-graduate workers (at least 3 years of experience) with
	High School Diploma
	Selection: curriculum vitae and interview
	Registration fee: € 5,500.00
Individual Modules	Available places: 5
	Admission Requirements: the same as for the postgraduate programmes
	Registration fee: € 120.00 for each CFU envisaged for the course
	Application Deadline: 11 <sup>th</sup> November 2025 (applications will be accepted on a first-come
	first-served basis)



Course Type	First Level Postgraduate Programme	
Course Title	MANAGEMENT AND ENTREPRENEURSHIP - LEADING DIGITAL AND SUSTAINABLE INNOVATION	
Proposing Body	School of Economics and Statistics	
	Department of Business and Law	
Director / Chair of the	Elisabetta Marafioti	
Scientific Committee		
The Scientific Committee	Dario Cavenago – Department of Business and Law	
	Mattia Martini – Department of Business and Law	
Organising Secretariat:	CRISP - Building U7 room 2040	
	Tel. +39 02.64482174	
	E-mail: <u>madim@unimib.it</u>	
Teaching methods	Blend/mixed mode	
Language of delivery	English	
Start date and Duration	13 <sup>th</sup> November 2025 - duration 1 year	
Available places	maximum number: 30 - minimum number: 18	
Admission Requirements	Bachelor's Degree or Degree under regulations in force prior to Ministerial Decree 509/99 or University Diploma or single-cycle Masters Degree or equivalent.	
Candidate Fee	€ 100.00 (one hundred euros)	
Enrolment Fees	€ 5,220.00 (five thousand two hundred twenty euros) for the early bird enrollment	
(including Candidate Fee)	within 31 <sup>st</sup> July 2025:	
	This amount shall be paid in accordance with the following procedures and deadlines:	
	1. € 100.00 on submission of an application for admission;	
	<ol> <li>€ 2,510.00 upon registration;</li> <li>€ 2,610.00 by 28<sup>th</sup> February 2026:</li> </ol>	
	5. C2,010.00 By 20 Teshdary 2020.	
	€ 5,800.00 (five thousand eight hundred euros) for the enrollment within 30 <sup>th</sup> October	
	2025:	
	This amount shall be paid in accordance with the following procedures and deadlines:	
	1. € 100.00 on submission of an application for admission;	
	<ol> <li>€ 2,800.00 upon registration;</li> <li>3. € 2,900.00 by 28<sup>th</sup> February 2026:</li> </ol>	
	Payment Reason Code (foreigners only): FIRST LEVEL POSTGRADUATE PROGRAMME	



Economic Subsidies	PA 110 e lode-	According to the Memorandum of Understanding between the
(not combinable with	training for	Minister for Public Administration and the University of Milan-
other economic subsidies)	Public	Bicocca, no. 2 places with a subsidized registration fee in favor of
	Employees	Public Employees. Candidates admitted to the Master, following the
		positive outcome of the selection procedures, will have the recognition
		of a 15% discount on the tuition fees (see item 4bis of this
		announcement)
	Free place for	There are also n. 1 free place reserved for permanent or fixed-term
	Bicocca TA	PTA employees of the University of Milan-Bicocca, usefully placed in
	Employees	the admission ranking; candidates in possession of the requirements
		indicated by the Administration at the webpage - MyPTA, are invited
		to report the submission of the application to
		carriere.academy@unimib.it, and in cc to formazione.pta@unimib.it,
		attaching the authorization of their manager.(see item 4 of this
		announcement)
Application Deadline	15 <sup>th</sup> July2025	
	-	
Selection	-	025, h. 2.30 pm
	Terms: assessme	ent of curriculum vitae and studies, presentation videoclip and interview
	Candidates mus	t submit, together with the documents requested during the application
		sentation clip of a maximum duration of 2 minutes to be sent to
	madim@unimib	
	induine annio	
Publication of Ranking List	From <b>24<sup>th</sup> July 2025</b>	
Clasing Data for Engelling of		
Closing Date for Enrollment	31 <sup>st</sup> July 2025	
If the applications do not rea	ch the maximun	n number of students expected by the closing of the first window,
admissions to the Master will <b>k</b>	e reopened start	ing from Wednesday 16 July according to the following deadlines:
		-
Application Deadline	1 <sup>st</sup> October 2025	
Selection	Date: 10 <sup>th</sup> Octob	per 2025, h. 2.30 pm
	Terms: assessme	ent of curriculum vitae and studies, presentation videoclip and interview
	Condidates	
		t submit, together with the documents requested during the application
		sentation clip of a maximum duration of 2 minutes to be sent to
	madim@unimib	. IT
Publication of Ranking List	From 23 <sup>rd</sup> October 2025	
Closing Date for Enrollment	30 <sup>th</sup> October 2025	
Listeners	Not available	
		-
Individual Modules	Available places: 2	

Admission Requirements: the same as for the postgraduate programmes



	Registration fee: € 150.00 for each CFU envisaged for the course Application Deadline: <b>23<sup>rd</sup> October 2025</b> (applications will be accepted on a first-come first-served basis)
Diploma Awarded (CFU)	First Level Postgraduate Programme (60 CFU)



Course Type	First Level Postgraduate Programme		
Course Title	PROFESSION FOR SUSTAINABILITY. LAW, FINANCE AND MANAGEMENT (SILFIM)		
Proposing Body	School of Economics and Statistics		
	Department of Business and Law		
Director / Chair of the	Federica Doni - Carla Gulotta		
Scientific Committee			
The Scientific Committee	Andrea Amaduzzi – Department of Business and Law;		
	Massimo Beccarello – Department of Business and Law;		
	Auretta Benedetti – Department of Business and Law;		
	Matteo Colleoni - Department of Sociology and Social Research;		
	Giancarlo Forte – Department of Business and Law;		
	Flavio Gnecchi – Department of Statistics and Quantitative Methods;		
	Marta Sosa Navarro – Department of Business and Law;		
	Tullio Scovazzi - Department of Law		
	Giovanni Barone - AIAF ((Associazione Italiana Analisti Finanziari)		
	Filippo Bettini – Pirelli Group;		
	Ruggero Bodo - Sodalitas Foundation		
	Roberto Mannozzi - Associazione Nazionale Direttori Amministrativi e Finanziar		
	(ANDAF)		
	Claudio Mariani - KPMG Spa Advisory		
	Federica Russi - Mesa Value Innovations		
	Fiorenza Sarotto - Marangoni Institute		
	Lorenzo Solimene - KPMG Spa Advisory		
Organising Secretariat:	Email for information master.sostenibilita@unimib.it		
Teaching methods	Blend/mixed mode		
Language of delivery	Italian and/or English depending on the classes		
Start date and Duration	30 <sup>th</sup> October 2025 - duration one year		
Available places	maximum number: 30 - minimum number: 8		
Admission Requirements	Bachelor's Degree or Degree under regulations in force prior to Ministerial Decree		
Annosion Requirements	509/99 or University Diploma or single-cycle Masters Degree or equivalent.		
	Other mandatory requirements:		
	- English Language Certification (Level B1)		
Candidate Fee	€ 100.00 (one hundred euros)		
Enrolment Fees	€ 5,000.00 (five thousand euros)		
(including Candidate Fee)	This amount shall be paid in accordance with the following procedures and deadlines:		
	1. € 100.00 on submission of applications for admission:		



	2. € 2,40	00.00 upon registration;
	3. <b>€ 2,500.00</b> by <b>28th February 2026</b>	
	Payment Reason Code (foreigners only): FIRST LEVEL POSTGRADUATE PROGRAMME	
Economic Subsidies (not combinable with other economic subsidies)	PA 110 e lode- training for Public Employees	According to the Memorandum of Understanding between the Minister for Public Administration and the University of Milan- Bicocca, no. 1 place with a subsidized registration fee in favor of Public Employees. Candidates admitted to the Master, following the positive outcome of the selection procedures, will have the recognition of a 15% discount on the tuition fees (see item 4bis of this announcement)
	Free places for Bicocca TA- Employees	There are also n. <b>1 free place</b> reserved <b>for permanent or fixed-term</b> <b>PTA employees of the University of Milan-Bicocca,</b> usefully placed in the admission ranking; candidates in possession of the requirements indicated by the Administration are invited to report the submission of the application to <u>carriere.academy@unimib.it</u> , and in cc to <u>formazione.pta@unimib.it</u> , attaching the authorization of their manager (see item 4of this announcement)
Application Deadline	19 <sup>th</sup> September 2025	
Selection	Date: 29 <sup>th</sup> September 2025,         Location: Department of Business and Law, Building U7, Via Bicocca degli Arcimboldi 8,         Milan         Terms: Evaluation of curriculum vitae and course of studies and interview including an assessment of knowledge of the English language (equivalent to level B1).	
Publication of Ranking List	From 9 <sup>th</sup> October 2025	
Closing Date for Registration	19 <sup>th</sup> October 2025	
Listeners	Available places: 4         Admission Requirements: high school diploma and knowledge of the English language (equivalent to level B1)         Selection: CV evaluation and individual interview         Registration fee: € 1,500.00	
Individual Modules	Available places: 6         Admission Requirements: same requirements as for students         Registration fee: € 100.00 for each CFU envisaged for the course         Application Deadline: 9 <sup>th</sup> October 2025 (applications will be accepted on a first-come first-served basis)	
Diploma Awarded (CFU)	First Level Postgraduate Programme (60 CFU)	



NB: only the information sheets for programmes delivered, or partially delivered, in English are translated into English. For masters programmes delivered in Italian, please refer to the public announcement in Italian

# MEDICAL-HEALTH AREA



Course Type	Second Level Postgraduate Programme	
Course Title	PRECLINICAL AND CLINICAL DRUG RESEARCH AND DEVELOPMENT	
Proposing Body	School of Medicine and Surgery	
Director / Chair of the Scientific Committee	Antonio Biagio Torsello	
The Scientific Committee	Barbara Costa – Dept. Biotechnology and Bioscience         Stefania Galimberti – School of Medicne and Surgery         Antonella Zambon – Dept. Statistics and Quantitative Methods         Elena Bresciani - Scientific Technician -School of Medicine and Surgery         Domenico Criscuolo - Simef and Genovax         Massimo D'Amato – SIMeF         Vittorio Locatelli - SIMeF         Elisabetta Riva - SIMeF         Lucio Povati - Pottanbarm Piotoch s r L	
Organising Secretariat:	Lucio Rovati - Rottapharm Biotech s.r.l.         School of Medicine and Surgery-2nd floor-via Cadore 48-Monza         Tel. 02 6448 8225         Email for information elena.bresciani@unimib.it, Info.mastermaco@unimib.it	
Teaching methods	E-learning Lessons are delivered remotely, except for the lessons that take place on exam days and some exercises that are given in person: they can be followed live or in deferred; the exercises must be followed live. The attendance for 75% of the lessons is compulsory; The attendance is considered also by viewing the registration of lessons within 15 days of their delivery.	
Language of delivery	Italian and/or English	
Start date and Duration	15 <sup>th</sup> January 2026 - duration 13 months	
Available places	maximum number: 30 - minimum number: 15	
Admission Requirements	<ul> <li>Master's Degree in the following subjects:</li> <li>Medicine and Surgery LM-41;</li> <li>Pharmacy and Industrial Pharmacy LM-13;</li> <li>Biological Sciences LM-6;</li> <li>Industrial Biotechnology LM-8;</li> <li>Medical, Veterinary and Pharmaceutical Biotechnology LM-9;</li> <li>Veterinary Medicine LM-42;</li> <li>Statistics for Experimental Research LM-82;</li> <li>Biomedical Engineering LM-21;</li> </ul>	
	<b>Specialist Degrees or degrees under the former Regulations</b> (prior to Min. Decree 509/99) equivalent to the Master's Degrees listed above in accordance with the <u>Inter-</u> <u>ministerial Decree of 9th July 2009</u>	



	<b>Candidates must submit their CURRICULUM VITAE</b> , according to the procedure specified in this decree, <b>using the EXCEL TABLE</b> available at the link that will b published on the page of the postgraduate programme.		
Candidate Fee	€ 100.00 (one hundred euros)		
Enrolment Fees	€ 4,000.00 (four thousand euros)		
(including Candidate Fee)	This amount shall be paid in accordance with the following procedures and deadlines:		
	1- € 100.00 on submission of an application for admission:		
	2- € <b>1,900.00</b> upon registration;		
	3- € 2,000.00 by 30 <sup>th</sup> June 2026		
	Payment Reason Code (foreigners only): SECOND LEVEL POSTGRADUATE PROGRAMME		
Application Deadline	31 <sup>st</sup> October 2025		
Selection	English Test Date: 10 <sup>th</sup> November 2025 at 10:00 a.m. (possibly in 2 shifts, the second		
	at 11.00 a.m.)		
	Location: School of Medicine and Surgery, Building U18, via Cadore 48, 20900 Monza		
	Room INFO1		
	Interview dates: from 10 <sup>th</sup> November 2025 to 28 <sup>th</sup> November 2025		
	Terms:		
	- Computerised multiple-choice tests of comprehension of the English		
	language: any failed result of the test (failure to reach the minimum score, correct answer to at least 50% of the questions) will result in exclusion from subsequent		
	admission phases.		
	- Qualification Evaluation;		
	- Interview.		
Publication of Ranking List	From <b>10<sup>th</sup> December 2025</b>		
Closing Date for Registration	17 <sup>th</sup> December 2025		
Listeners –	Available places: 2		
Free places for Bicocca TA-	Admission Requirements: same requirements as for students		
Employees	Selection: the same as for students		
	Registration fee: € 3000.00		
	There are also n. 2 free places reserved for permanent or fixed-term PTA employees		
	of the University of Milan-Bicocca, usefully placed in the admission ranking;		
	candidates in possession of the requirements indicated by the Administration are invited to report the submission of the application to <u>carriere.academy@unimib.it</u> ,		
	and in cc to <u>formazione.pta@unimib.it</u> , attaching the authorization of their manager		
	(cfr. see. art. 4 of this announcement)		



Individual Modules	Available places: 5 Admission Requirements: same requirements as for students		
	Registration fee: € 150.00 for each CFU.		
	Application Deadline: <b>10<sup>th</sup> December 2025</b> (applications will be accepted on a first-come first-served basis).		
	There are also n. 5 free places reserved for permanent or fixed-term PTA employees		
	of the University of Milan-Bicocca, usefully placed in the admission ranking;		
	candidates in possession of the requirements indicated by the Administration are		
	invited to report the submission of the application to <u>carriere.academy@unimib.it</u> ,		
	and in cc to formazione.pta@unimib.it, attaching the authorization of their manager		
	(cfr. see. art. 4 of this announcement). Only 2 modules are eligible: Clinical Research:		
	From Drug Development To Registration; Clinical Research: Marketing And Post-		
	Registration		
Diploma Awarded (CFU)	Second Level Postgraduate Programme (67 CFU)		



NB: only the information sheets for programmes delivered, or partially delivered, in English are translated into English. For masters programmes delivered in Italian, please refer to the public announcement in Italian

## SOCIAL- HUMANITIES AREA



C	Einsteilung Deutstein deutste Deutsteinen		
Course Type	First Level Postgraduate Programme		
Course Title	CLINICAL SEXOLOGY		
Proposing	Department of Psychology		
Body			
Director /	Antonio Prunas		
Chair of the			
Scientific			
Committee			
The Scientific	Annalisa Anzani – Dept. Of Psychology		
Committee	Fabio Landoni – School of Medicine and Surgery		
	Fabio Madeddu – Dept. Of Psychology Filippo Maria Nimbi - University e-Campus		
Organising			
Organising Secretariat:	E-mail for information: perfezionamento.sessuologia@unimib.it Tel. +39 02 6448 3845		
Secretariat.	161. +39 02 6448 3845		
Teaching	Blend/mixed mode		
methods			
Language of	Italian and/or English		
delivery			
<u></u>			
Start date	6 <sup>th</sup> February 2026– duration: 2 years		
and Duration	and the second		
Available	maximum number: 130 - minimum number: 50		
places Admission	Pachalar dagree in:		
	Bachelor degree in:		
Requirements	Psychology L-24;     Midwifered / SNT1		
	Midwifery L/SNT1     Devisite energy L/SNT2		
	Physiotherapy L/SNT2 Master degree in:		
	Master degree in:		
	<ul> <li>Psychology LM-51;</li> <li>Medicine and Surgery LM-41;</li> </ul>		
	• Medicine and Surgery LM-41; Degrees equivalent to the above		
	Preferential requirements		
	Qualification to practice the profession of psychologist or doctor		
Candidate	€ 100,00 (one hundred euros)		
Fee			
Enrolment	€ 3.950,00 (three thousand, nine hundred and fifty euros)		
Fees	This amount shall be paid in accordance with the following procedures and deadlines:		
	1. € <b>100,00</b> on submission of applications for admission;		
(including	2. € 1.875,00 upon registration;		
Candidate	3. € 1.975,00 by 30 <sup>th</sup> September 2026		
Fee)	Code Payment Reason (solo esteri): FIRST LEVEL MASTER DEGREE		
Economic	PA 110 e lode- According to the Memorandum of Understanding between the Minister for Public		
Subsidies	training for Administration and the University of Milan-Bicocca, no. 10 places with a subsidized		
(not	Public registration fee in favor of Public Employees. Candidates admitted to the Master,		
combinable	<b>Employees</b> following the positive outcome of the selection procedures, will have the recognition		
with	of a 15% discount on the tuition fees (see item 4bis of this announcement)		
VALUI			



other				
economic				
subsidies)	-	There are also n. 1 free place reserved for permanent or fixed-term PTA employees of the University of Milan-Bicocca, usefully placed in the admission ranking; candidates in possession of the requirements indicated by the Administration are invited to report the submission of the application to <u>carriere.academy@unimib.it</u> , and in cc to		
		formazione.pta@unimib.it, attaching the authorization of their manager (see item 4of this announcement)		
	Free places for students	There are 5 free places (with the exception of the selection fee and stamp duty) reserved for specialists enrolled in Schools of the following areas: Psychiatry, Child		
	enrolled to Schools of Specialization	Neuropsychiatry, Endocrinology, Gynecology and Obstetrics, Urology (and Specializations in related disciplines).		
		ATTENTION: Specialists must submit the application for admission to the programme , through the <u>Segreterie online</u> , as described in the announcement,.		
		During the online registration procedure, candidates, by accessing the page Management of qualifications and documents for evaluation under the heading "Self- certification/Declarations", must upload a self-certification (see model available at the link: <u>https://www.unimib.it/sites/default/files/2024-</u>		
		<u>12/Dichiarazione%20sostitutiva.pdf</u> ) with which to communicate: the Specialization		
		School to which they are enrolled, the provider, the year of enrollment.		
Application	18 <sup>th</sup> November 2			
Deadline				
Selection	Data: 27 <sup>th</sup> November 2025 Terms: Evaluation of curriculum vitae and course of studies and interview			
Publication of	From 16 <sup>th</sup> Januar	y 2026		
Ranking List				
Closing Date for Registration	23 <sup>rd</sup> January 2026	5		
Listeners	Not provided			
Individual	Available places: 30			
Modules	Admission Requirements: same requirements as for students			
	Registration fee: € 100,00 for each CFU envisaged for the course Application Deadline: <b>16<sup>th</sup> January 2026</b> (applications will be accepted on a first-come first-served basis)			
Diploma Awarded (CFU)	First Level Postgra	aduate Programme (75 CFU)		