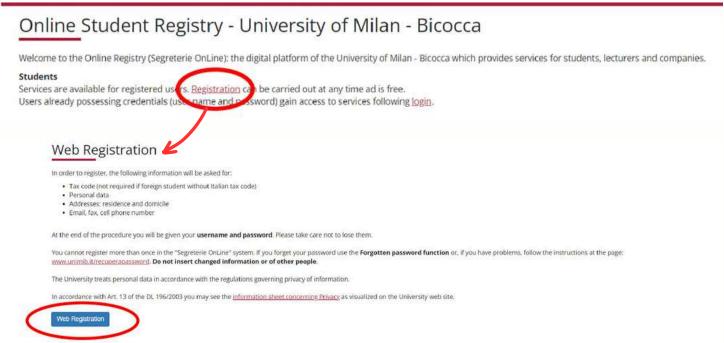
STEP 1: REGISTER YOUR DATA.

You can choose the language of the application in the top right menu.





If you don't have an italian tax code, you can flag the relevant option.

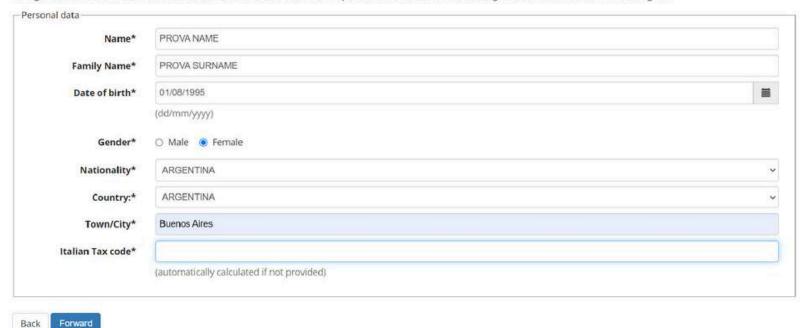


Then you can proceed with entering your data.

Registration: Personal data

The page shows the form for entering and modifying the user's personal data and place of birth.

Foreign students without Italian tax code do not need to insert the tax code. A provisional Tax code will instead be generated based on the information given.



If you have an Italian tax code, it will be automatically calculated if not provided.

Registration: Personal data

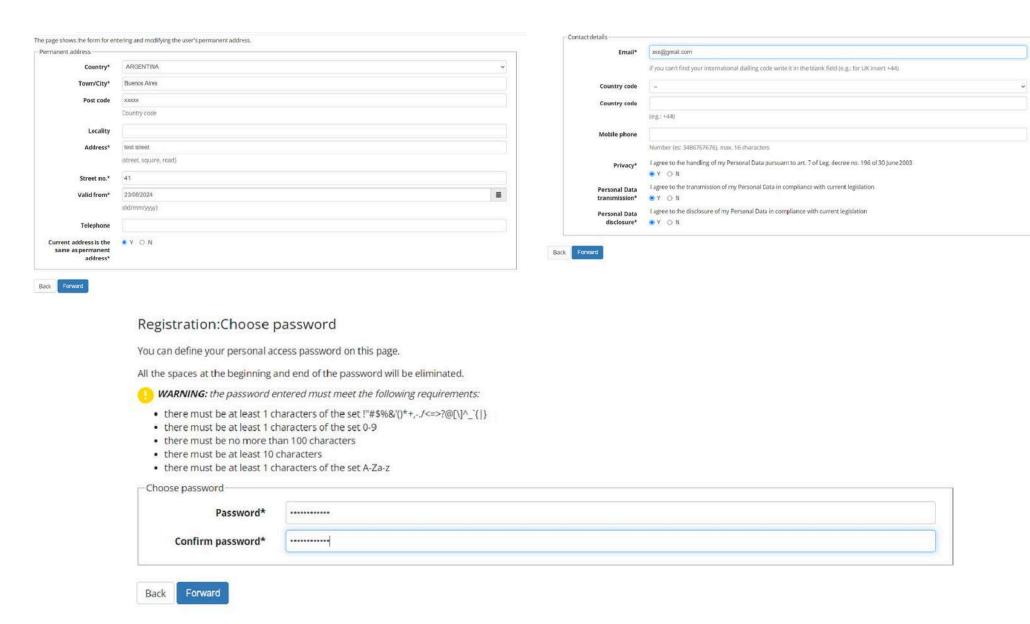
The page shows the form for entering and modifying the user's personal data and place of birth.

Foreign students without Italian tax code do not need to insert the tax code. A provisional Tax code will instead be generated based on the information given.

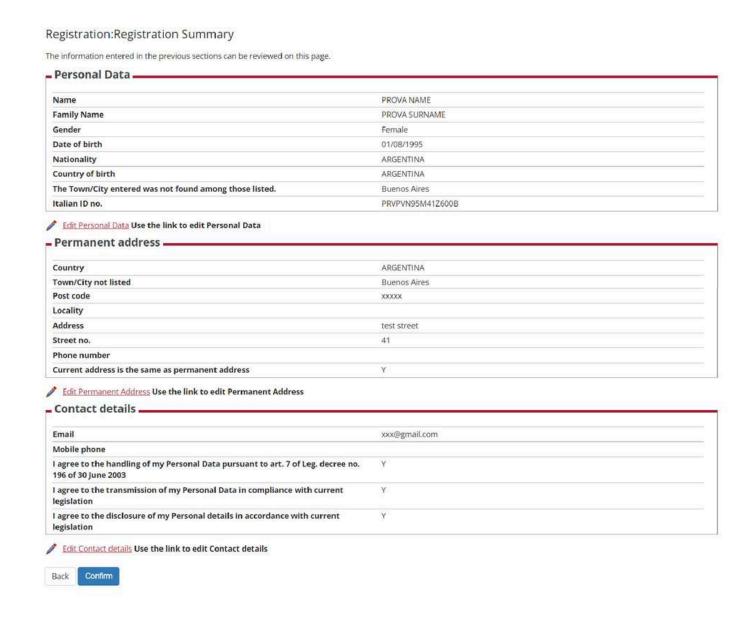


Back Forward

Continue entering your personal data and choose a password that meets the required criteria.



At the end of the form, check that the entered data is correct and then confirm.



At the end of the registration, you will get your username (to be completed with @campus.unimib.it) to log in the application of SegreterieOnline and start the enrollment process.









Registration:Registration completed



The registration process has been successfully completed.

We will send an email to the personal inbox you specified during registration. This email will contain your login credentials (Username).

If you do not receive the message within 24 hours, please contact the Student Services of your respective area at the email addresses listed here: https://www.unimib.it/servizi/studenti-elaureati/segreterie-studenti. They will assist you in updating your private email address or provide you with a temporary password for access.

ATTENTION: to log in to Segreterie OnLine, you must enter the Username, provided in the email or in the Credentials summary below, FOLLOWED BY "@campus.unimib.it" (e.g. username@campus.unimib.it) and the password you chose during registration.

Name	PROVA NAME	
Family Name	PROVA SURNAME	
E-Mail	xxx@gmail.com	
Username	p.provasurname	
Alias		



Your registration is completed.

Now return to the homepage. You can now proceed to log in by entering your new email (username@campus.unimib.it) and the password you chose during registration.







_		
=	_	
-	_	
-	_	

Accedi ad Esse3

Username		
Password		
Hai dimentic	ato la password?	
	Accedi	

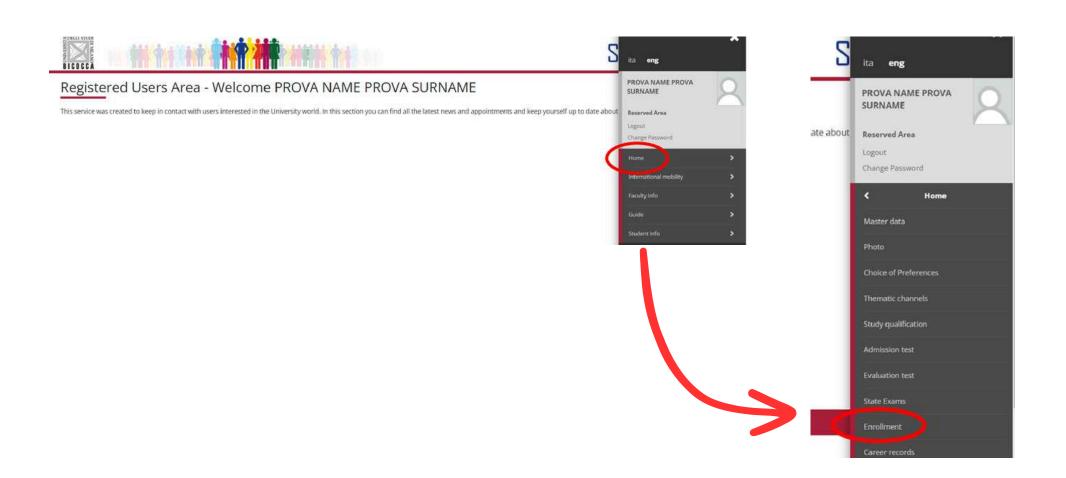
Non sei registrato? Registrati

STEP 2: ENROLLMENT

Once inside your personal area, you can proceed with the enrollment by following these steps.



This service was created to keep in contact with users interested in the University world. In this section you can find all the latest news and appointments and keep yourself up to date about developments in the University world.











Enrollment

Through the following pages, you will be able to enroll in the course you will be choosing











ID Photo

During the process personal data an electronic ID photo will be required for identification.

It is necessary to upload an ID photo (i.e. passport or driving license), in bitmap or jpeg format with a minimum resolution of 300x400 pixels.

Once uploaded, you will no longer be able to change the photo. If the photo does not meet the requirements, you will be required to submit another photo.

When you have the correct ID photo, you can continue the process.



BICOCCA

Do not use landscapes pictures, pictures taken from afar or from behind, do not use partial photos in which you cannot see the whole face (i.e. scarves, dark glasses, etc.) Do not use group photos, drawings or distorted photos, other people's pictures.



Enrollment: Choice of Registration Typology

Through the following pages, you will be able to enroll in the course you will be choosing

Choice of Pagistation Typelogy

Enrollment to Free Access Courses

C Elitomnement deserted scot

Back

Forward









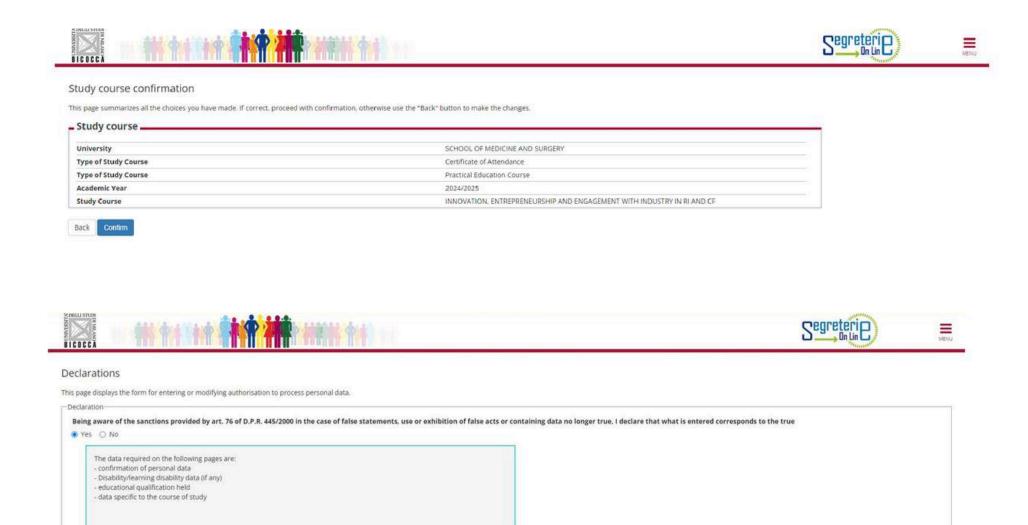


nrollment: Choose course level		* Mandatory Field
e the course level in which	you want to be enrolled.	TO A PRODUCTION TO A TO A CONTROL OF THE PRODUCTION OF THE PRODUCT
oose course level		
Post Italian university reform*	O Corso di Perfezionamento a crediti	
	O Degree Course	
	O 2-year Master Degree	
	○ 5-year single cycle Master Degree	
	O Formazione iniziale insegnanti	
	© 9	
	Practical Education Course	

Select the course you have been admitted to.



At the end of the form, check that the entered data is correct and then confirm.



Back Forward









Personal Data

In this page you can see the information on your permanent address and your current home address. If you click the link "Edit" in the different sections, you can change your data,

Legend:

* Mandatory Field

- Permanent address -

Country	ITALY
Province	Milano (MI)
Town/City	Milano
Post code	20100
Locality Address Street no.	
Address	via rossi
Street no.	55
Phone number	
Current address is the same as permanent address	v

<u>Fdit Permanent Address</u> Use the link to edit Permanent Address

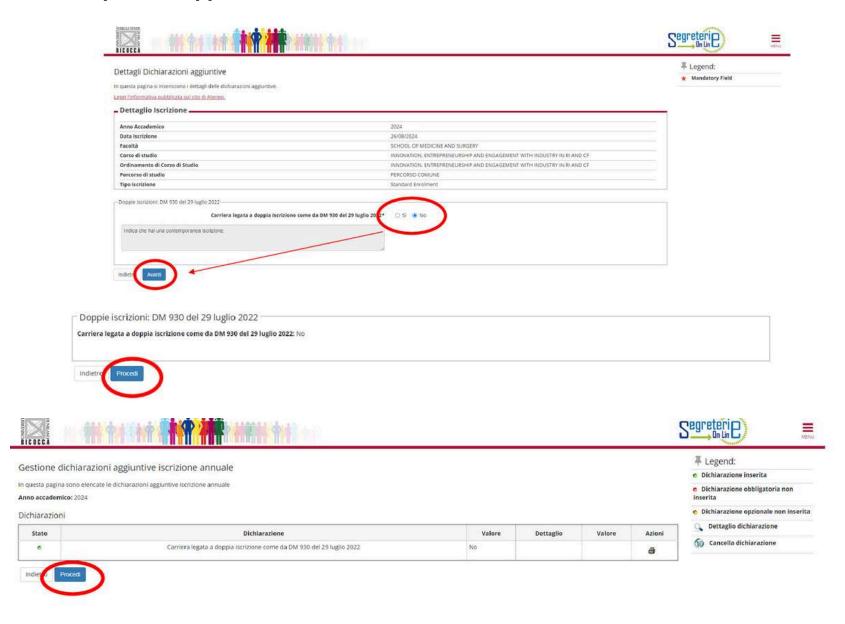
- Contact details -

Email	test@test.it
Mobile phone	
l agree to the handling of my Personal Data pursuant to art. 7 of Leg. decree no. 196 of 30 June 2003	Y
l agree to the transmission of my Personal Data in compliance with current legislation	Y:
I agree to the disclosure of my Personal details in accordance with current legislation	Y

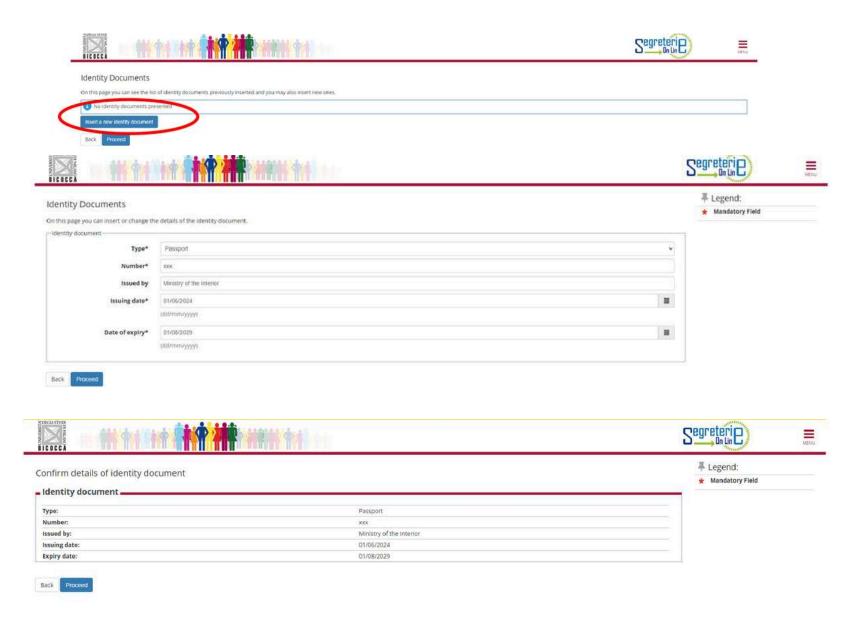
Edit Contact details Use the link to edit Contact details



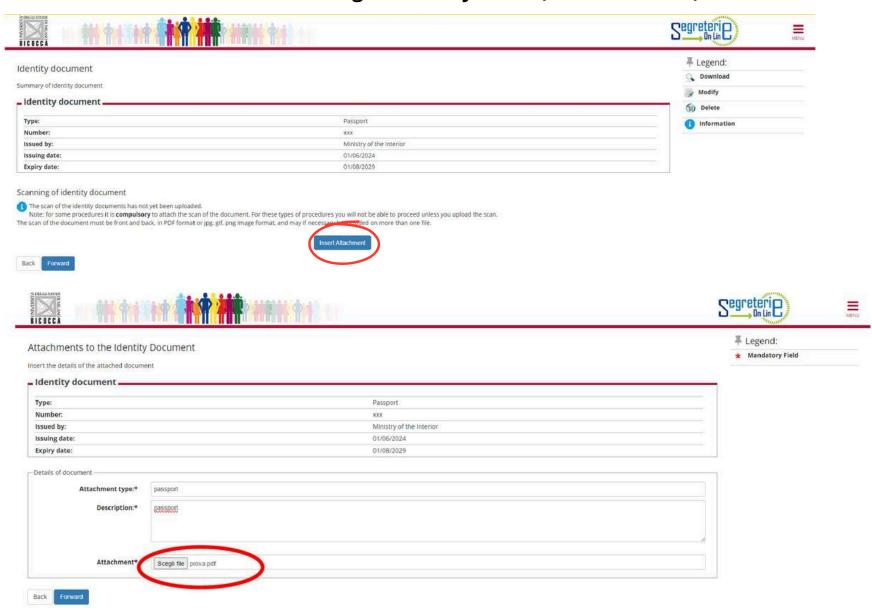
Select "NO" to the option "doppia iscrizione" (it is related to enrollment to bachelor and master degree).

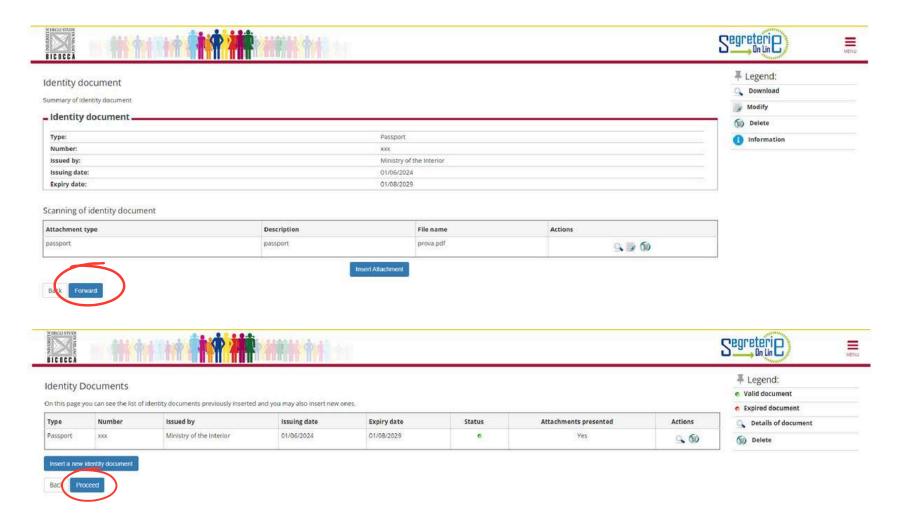


Enter the details of your ID.



Attach a file containing a scan of your ID (front and back).



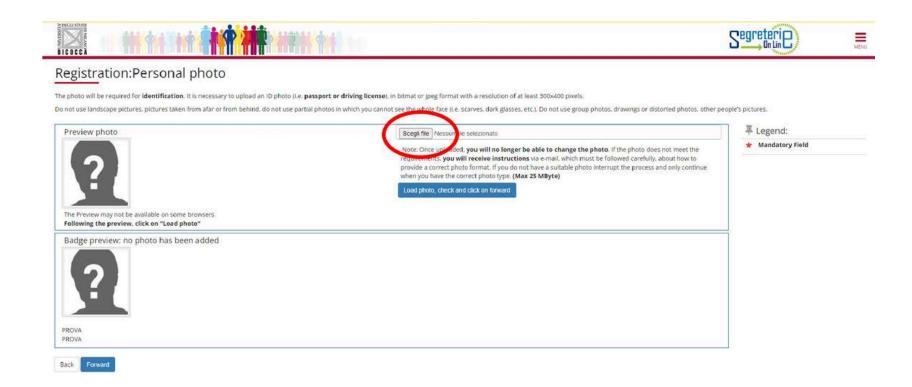


In case of disability or SDL, upload the documents in this section.



Select a photo to upload. It will be used on your badge and for identification purposes.

An ID photo (passport or driver's license) is required, in JPEG or bitmap format, with a minimum size of 300x400 pixels.







Legend:

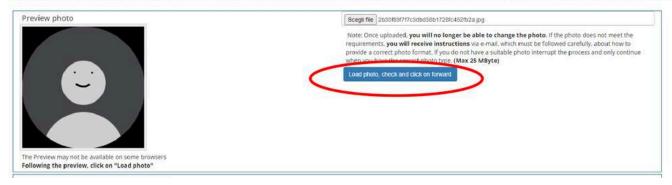
* Mandatory Field

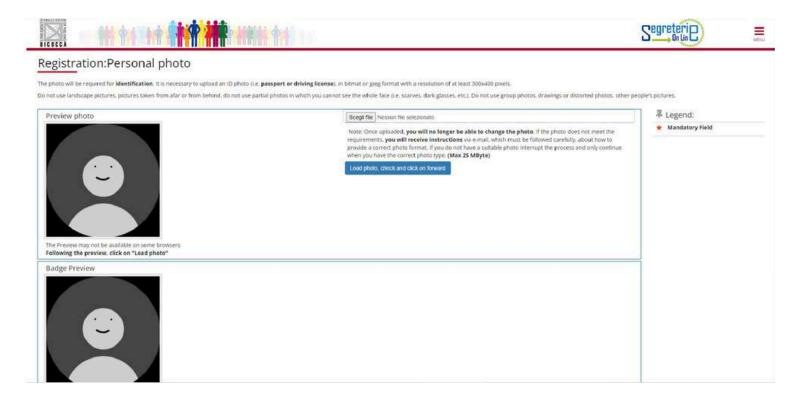


Registration:Personal photo

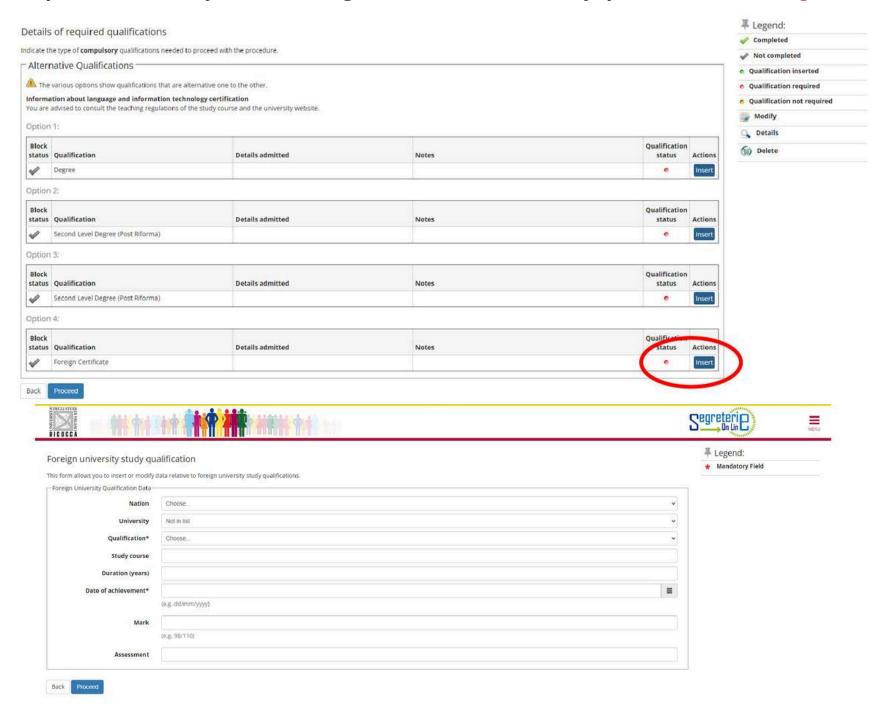
The photo will be required for identification. It is necessary to upload an ID photo (i.e. passport or driving license), in bitmat or jpeg format with a resolution of at least 300x400 pixels.

Do not use landscape pictures, pictures taken from afar or from behind, do not use partial photos in which you cannot see the whole face (i.e. scarves, dark glasses, etc.). Do not use group photos, drawings or distorted photos, other people's pictures,





Academic qualifications: if you have a degree not obtained in Italy, please select "Foreign certificate"









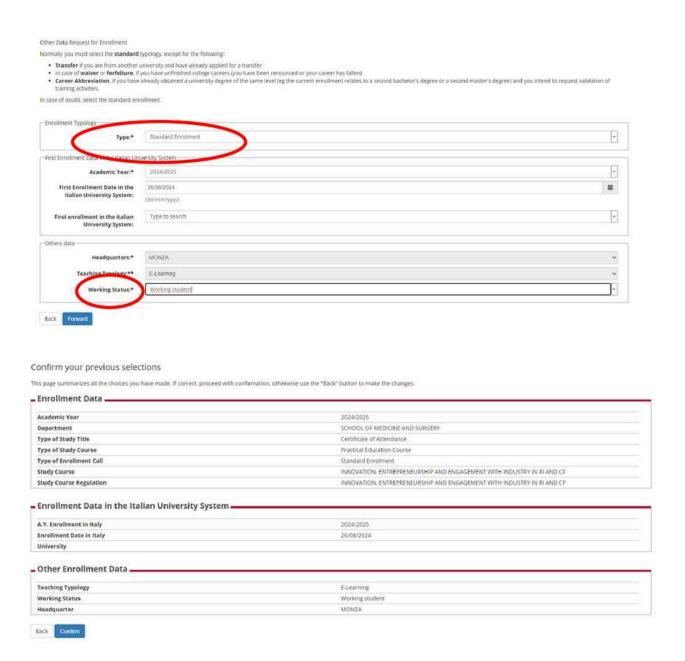


Legend: Foreign university study qualification Mandatory Field This form allows you to insert or modify data relative to foreign university study qualifications. Foreign University Qualification Data ARGENTINA Nation University Not in list Qualification* MASTER DEGREE Study course Duration (years) Date of achievement* 01/06/2024 = (e.g. dd/mm/yyyy) Mark (r.g. 98/110) Assessment Back Proceed



Back Proceed

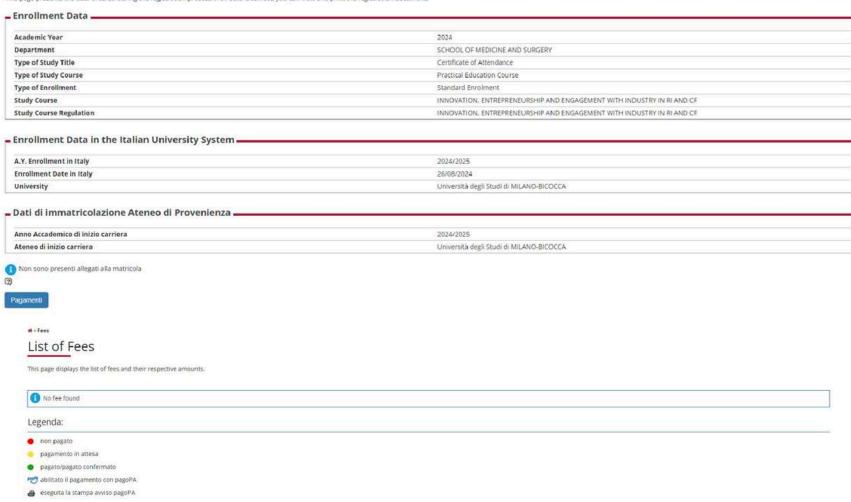
Please select "Standard Enrollment" and the working status (just for statistical survey).



The enrollment has been completed. There are no fees to pay.

Enrollment

This page presents the data entered during the registration process. If all data is correct, you can view and print the registration document,



If you want to enroll to another course, you have to repeat the enrollment process (from pag.8), but first you need to contact carriere.master@unimib.it to unblock the option of a second enrolment. The second time your personal homepage will be a bit different: from the top-right menu select Registrar's Office and then Enrollment.

